

# College Nine & College Ten Academic Advising Office

October 3, 2011 Advising Office: 150 Social Sciences 2 Office Hours: 9 AM-Noon and 1 PM-4:00 PM

## Academic Deadlines

### Saturday, October 1

Class Permission Numbers required

### Wednesday, October 12

Add/Drop/Swap Classes Ends.\*  
Deadline to process enrollment transactions.

### Wednesday, October 12

Grade Option.\* Deadline to change grade option via student portal.

### Wednesday, October 12

Undergraduate Part-Time Study.  
Deadline to apply for a reduced class load and fees. Office of the Registrar.

<http://reg.ucsc.edu/students/part-time.html>

\*How to Add, Drop, Swap, & Change Grade Type:

<http://reg.ucsc.edu/Faqs/enrollment.htm>

### Thursday, October 13

Add by Petition Begins. First day to add a class by petition (\$10 fee). Office of the Registrar

### Thursday, October 13

Undergraduate Withdraw From a Class Begins. Students petition for a W (withdraw) notation. See your college adviser.

### Friday, October 21

Declaration /Change of Major/Minor. Deadline to file petition. See department web site for specific instructions.

### Friday, October 21

Deadline for Fall Quarter Graduating Seniors to Apply to graduate via student portal.

## In this Issue

- Time Management Workshop
- Economics Majors Business Career Opportunities
- Graduate and Professions School Information Fair
- CalTeach
- UCDC Internship (Spring 2012 deadline)
- Learning Support Services
- Dropping of Courses Due to Non-passing Prerequisite
- Declaration of Major

## Time Management Workshop

Are you trying to balance classes, studying, work, family, social life, and more? Now that your fall schedule is coming together, how about learning some new time management techniques to help you get off to a good start? This workshop is scheduled for Wednesday, October 5 from 2 pm to 3pm at the Oakes Learning Center. All are welcome. Sponsored by the College Advising Support Team. Contact [collegeadvising@ucsc.edu](mailto:collegeadvising@ucsc.edu) if you have questions.

## Meet the Firms

Network with companies hiring for internships and full-time positions in accounting and finance. Companies attending include: PwC, Deloitte, KPMG, California State Auditor, First Investors Corporation, and more. The fair will take place on Wednesday, October 5th from 4:00pm - 7:00pm (Seniors only from 4:00pm-5:30 PM) at Colleges Nine and Ten Multipurpose Room. Students are encouraged to dress in professional attire (suit is preferred attire) and bring multiple copies of their resume. For a full list of companies attending and more information, please visit: [http://careers.ucsc.edu/events/mtf\\_intro.html](http://careers.ucsc.edu/events/mtf_intro.html)

## Graduate and Professional School Information Fair

Wednesday, October 19, 11 AM to 3:00 PM; Stevenson Event Center. Representatives from Graduate and Professional School programs throughout the United States will be present to answer questions and provide information regarding graduate admissions, individual programs and their school. Student IDs are required for admission. For a list of schools see [http://careers.ucsc.edu/events/grad\\_fair.html](http://careers.ucsc.edu/events/grad_fair.html)

## Cal Teach

California Teach is a University of California program for undergraduate science, math, and engineering majors. Its goal is to increase the number and retention of new, highly qualified math and science teachers in California. UCSC's program offers undergraduates paid K-12 internships, academic and career advising, teacher professional development and mentoring, and other support towards becoming a credentialed teacher. For more information, please see <http://calteach.ucsc.edu/> for upcoming events, deadlines, news, and announcements.

## Campus Handbook, "The Navigator"

The 2011-12 Undergraduate Handbook is now available online at <http://reg.ucsc.edu/navigator>. New students can benefit by reviewing many of the topics that were presented at orientation, and learn more about UCSC's resources and policies that were briefly touched upon. Continuing students can use this as a refresher for degree requirements, educational options, measuring academic progress, and more.

## LEARNING SUPPORT SERVICES

### Modified Supplemental Instruction (MSI)

MSI gives students the opportunity to learn together in small groups led by advanced Student Learning Assistants. MSI sessions are available on a first come, first served basis. You may attend an MSI session at any time during the quarter without making a weekly commitment. For information about Learning Support Services, MSI classes, or weekly tutoring, go to <http://www2.ucsc.edu/lss/>.

**Tutoring Services** are also available in a number of majors. Online registration is required. For more information, see the Learning Support Services web site above. Concurrent attendance in MSI may be required.

## CAREER CENTER

### SlugQuest Career Center Resource

Have you activated your SlugQuest account at the Career Center, yet? You can access information about full-time and part-time jobs, internships, information about on campus interviews, information about job fairs and other career events, online sign-up system for Express Career advising appointments, and “Vault” online career library resource center. Students must register on the Career Center web site and fill-out their SlugQuest profile to activate their account. To view a list of upcoming workshops and events, go to <http://careers.ucsc.edu/>



### Academic and Administrative Calendar

For a listing of quarterly deadlines see <http://reg.ucsc.edu>

## UCDC INTERNSHIP APPLICATION DEADLINE

The UCDC (quarter in Washington, D.C.) Program supervises and supports students who pursue internships and academic study in the nation’s capital. The program is open through a competitive application process to juniors and seniors (occasionally sophomores) in all majors. Students enroll for fall, winter, or spring quarter, earn 12-17 course credits, and continue to be registered as full-time students. Applicant selection is based on academic record, a written statement, letters of recommendation, and possibly a personal interview. Students divide their weekly schedules between classes and a part-time field placement position. Placements include but are not limited to science and the environment, government, human rights, education, health, electoral politics, the arts, law, business and finance, and media and communications.

Spring 2012 Application deadline is 4:00 PM Thursday, October 27. To learn more, pick up an application from Merrill College, Room 5 or 27 or online at <http://politics.ucsc.edu/undergraduate/ucdc/index.html>. Two faculty letters of recommendation are required, so begin the application process now to allow time to solicit letters and complete the application.

## Dropping for Non-passing Grades

Please be aware that I, Z, and DG grade notations in prerequisite courses will be treated the same as D, F, or NP grades in the dropping of courses for failed prerequisites. For example, if you receive an incomplete in a course last quarter in which it is a prerequisite for a course you enrolled in for the fall quarter will be dropped from your schedule! Be sure to check your fall quarter enrollment to verify your schedule and check the “grade type.”

## DECLARATION OF MAJOR

For instructions on how to declare a major/minor, and to download the form please start with the following link <http://advising.ucsc.edu/student/declaration/>.

Check your major’s web site to see if there are prerequisites courses to satisfy, workshops to attend, or GPA criteria to satisfy before you can formally declare your major. October 21 is the deadline to declare a major this quarter.

## Check Your Enrollment

Take a moment to review your enrollments for this quarter through your student portal/student center to ensure that the classes that you are enrolled in are the classes that you are attending. Also, check to make sure that the grade types are what you expect. Print a copy as proof. Resolve any enrollment problems **BEFORE** 4 PM October 12. If you are enrolled in a class that you are not attending, and you do not correct your enrollment by the October 12 deadline, you may receive a “Failed” grade in that class.