

College Nine & John R. Lewis College Mural Guidelines & How to Apply

The College Nine and John R. Lewis Mural Project is a visual celebration of the themes of our colleges: *International & Global Perspectives* and *Social Justice & Community*. The murals are to be painted by students affiliated with our colleges, with help from college staff and potentially professional muralists.

Guidelines and Policies

- Murals must strongly relate to the theme of the College.
- Murals may not violate any section of the [UCSC Principles of Community](#), [Student Policies Handbook](#), or [Colleges, Housing, & Educational Services \(CHES\) Mural Policy](#).
- Murals containing messages of malicious intent toward any individual or group will not be permitted.
- No specific messages directed toward another individual will be permitted.
- All murals must be original works of art. The use of copyrighted materials is not permitted without written permission of the original artist.
- All approved murals shall be in accordance with building, fire, and safety codes.
- Mural designs may be a collaborative process with a Mural Planning Group, including the Senior Director and Provost. Final designs must be painted exactly as approved.

Please Keep in Mind:

- As our college evolves, policies may be developed to determine whether murals should be removed to make room for future students' expressions and visions.
- In all cases, murals are not considered permanent, and the college reserves the right to paint over and/or remove previously installed murals.
- The College reserves the right to make any necessary repairs, maintenance, or safety changes, which may cause damage to any existing mural.
- Murals are approved before work begins and if the mural is not true to form as indicated in the original proposal, it may be painted over immediately.
- The design layout on the given surface will be delineated based on architectural factors.

How to Paint a Mural

- Review Mural Painting Policies and Procedures
- Develop the message you want to convey and envision its visual representation.
- Draw a detailed sketch/drawing of your design. Be sure to include all aspects of what will be painted, the color scheme, and the desired location.
- Submit a draft to the Mural Committee and incorporate feedback into the sketch.
- Once the Mural Committee approves the draft, the draft (including timeline) will be submitted to the Provost and Senior Director for final approval.

How to Apply

- All proposals must be submitted via the form and submissions will be reviewed on a rolling basis
- Link to [google form](#)
- Current Murals at [College Nine](#) and [John R. Lewis College](#)

Internal Policy for NI/JL Staff & Muralists

Overview

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Mural Approval & Funding

Mural Planning Group & Approval Process

- The SD/ AD will call the Mural Approval group will meet when submissions are received
- The Mural Approval group could be composed of the following representatives, depending on the origin or the location of the mural:
 - Student Government (Optional - Financial)
 - Student or Member of proposing group
 - Faculty or Professional Staff Advisor
 - College Nine or John R. Lewis College Student Life Team
 - Senior Director and College Provost (College Theme, Financial)
- The Mural Planning Group who will support in the mural creation and implementation process from start to finish
- Notifications from the form will go to:
 - Housing email
 - CoCo email
 - ACPC email
 - CPC (Tim)
 - AD (Siobhán)
 - SD (Sarah)

Funding

- As part of the application, students will need to propose a budget based on their preferences.
 - Proposal included in the application
 - Anticipated costs/budget proposal: include paints, supplies, etc.
 - Link to mural paints:
https://www.precitaeyes.org/store/c4/Precita_Eyes_Acrylic_Paints-55_colors.html
 - Potential Funding Resources
 - College funds managed by the Provost/Senior Director
 - Student Government/Governing Cooperative at College Nine/John R. Lewis College
 - Paying a professional muralist
 - Current price range \$7,000-\$20,000 depending on size and scope

Painting Procedures (Indoor & Outdoor)

Painting Process

1. **Cleaning/Priming:**
 - Clean the wall thoroughly. Work with the college maintenance team to do this properly.
 - Apply primer and let dry for 12-24 hours.
2. **Projecting/Grid Lining:**
 - Use a projector or grid-lining method to transfer the design onto the wall.
3. **Painting:**
 - Block in base colors first, then add details.
 - Use appropriate containers and brushes, and maintain cleanliness.
4. **Cover Coat:**
 - Apply two protective clear coats, allowing 24 hours drying time between coats.

Clean Up

- Dispose of materials properly.
- Clean brushes and containers in designated sinks.
- Return all materials to the contact person.
- Update mural description and photo for the mural website.

Changes to Murals

- No murals are guaranteed to last beyond the academic year they are painted.
- The college reserves the right to make necessary repairs or changes that may affect existing murals.
- If a mural is defaced, the original artist will be given the opportunity to repaint/repair the work. If this is not feasible (the artist no longer is available, it is defaced beyond repair, or there is simply no interest in doing so) the College will paint over the mural. The timeline for this will depend on the nature of the defacement.

Supplies & Inventory

BASIC COLORS (can mix – see palette)

Pthalo Blue 115-D
Ultramarine Blue (122)
Pthalo Green (116)
Hansa Yellow (107)
Azo Yellow (144)
Indian Yellow (106)
Yellow Ochre (121)
Perm Orange (110)

updated Summer 2024

Burnt Sienna (100)
 Burnt Umber (101)
 Pyrol Red (187)
 Naphthol Red (112)
 Quin Purple (126)
 Carb. Dioxazine Violet (103)
 Quin Red (129)
 Carbon Black (109) – more needed (than above colors)
 Titanium White (118) – more needed (than above colors)

Other Products

Novaplex Extender (235) and/or Matte Medium

- (LOTS . . . proportions are approximately 60% color to 40% Extender/Medium)
- Makes paint more durable if it is mixed with a bit of this (& very little water)

“Clever Clean” – have on hand for repairs/removal (supervise)

Varnish “Sheer Coat” (600 sq. ft. /gallon, 4 coats required)

Actual Supplies Inventory

[INSERT INVENTORY GOOGLE SHEET HERE](#)

UCSC Colleges Housing and Educational Services Mural Policy

<i>Policy</i>	A mural may be painted within the boundaries of the college or residential unit as indicated on respective unit’s maps. All painting performed must be in accordance with the principles and authorizations described in more detail below.
<i>General Principles</i>	<p>All approved murals shall be in accordance with building, fire, and safety codes.</p> <p>Murals may not violate any section of the UCSC Student Policies Handbook, nor may they in any way encourage students to violate any sections of the Student Policy Handbook.</p> <p>No mural containing messages with malicious intent toward any individual or group will be permitted.</p> <p>No copyrighted material may be recreated without written permission from the author.</p>

Approvals and Reviews	<p>Reviewed by CAOs on January 2, 2007</p> <p>Reviewed by PWG via email on Feb. 28, 2008</p> <p>Approved by Associate Vice Chancellor, CUHS on March 3, 2008</p>
Effective date	<p>March 15, 2008</p>
Responsibility & Authority	<p>Each College or Housing Unit must identify a specific process for annual review and approval for managing the mural program at the local level. This process must be in place in writing and should include the following details; application process; review process; approval process; costs; removal stipulations.</p> <p>The College Administrative Officer and the Executive Director (Residential and Family Services) holds the accountability for implementation and management of the CUHS Mural Policy and all related implementation procedures.</p> <p>In all CUHS areas, the Associate Vice Chancellor for CUHS or his/her designee has the authority to overturn local approvals and coordinate removal if the location or the content is in any way not in compliance with other campus policies or practices.</p>
Location of Murals	<ol style="list-style-type: none"> 1. Locations for murals will be limited to within the College and Non-College housing area boundaries on pre-designated locations on housing and student life facilities. These specific locations will be identified by the College Administrative Officer for Colleges or Executive Director (Residential and Family Services) for non-college housing areas. Specific locations must be reviewed with the Executive Director of University Housing and in the Colleges, with the College Provost, in advance of final approval. 2. Any mural painting outside of these designated locations, including plants, sidewalks, light fixtures or any surface other than the assigned mural space shall be removed and the individuals responsible shall be charged for the removal. 3. No mural painting is allowed inside student private space, i.e. student bedrooms, or student apartments.
Duration & Use	<p>Murals are not considered permanent and the college or residential unit reserves the right to paint over murals and/or remove installed murals.</p> <p>The college or residential area reserves the right to use the images of any college mural for official promotion and publication, including websites with not monetary obligation.</p>

<i>Damage/ Vandalism</i>	Any costs associated with the repair of a mural as a result of damage or vandalism shall be the responsibility of the individual(s), if known. Otherwise, the cost shall be borne by the college or residential unit.
<i>Supporting Documents</i>	All work on murals is to be done in accordance with the procedures established by each unit and available from the CAO or Executive Director (Residential, Family and Program Support Services).
<i>Contact</i>	The College Student Life staff will assist with policy implementation.